



誠成集團

K. SENG SENG CORPORATION BERHAD

Company No.: 198501000983 (133427-W)

(Registration No. 198501000983 (133427-W))

(Incorporated In Malaysia)

NOTIFICATION LETTER TO SHAREHOLDERS

Dear Shareholders,

K. Seng Seng Corporation Berhad (“KSSC” or “the Company”) wishes to inform you that the notice is hereby given that the Thirty-Seventh Annual General Meeting (“37th AGM”) of the Company will be conducted via an online portal from Broadcast Venue at Unit 8-5, Kompleks Komersil Akasa, Jalan Akasa, Akasa Cheras Selatan, 43300 Seri Kembangan, Selangor on Wednesday, 25 May 2022 at 10.00 a.m.

As part of our commitment to creating a culture of sustainability within the Group and the community and managing our impact on the environment, we have significantly reduced the number of printed copies of our Annual Report this year.

The Annual Report 2021 and Corporate Governance Report (“AGM documents”) have been published on the Company’s website at www.kssc.com.my. You may download the soft copy of the AGM document from our website or scan the **QR Code** which will enable you to download and print any relevant page.

The following documents are enclosed together with this Notification Letter for your information: -

- i. Notice of the 37th AGM;
- ii. Administrative Guide;
- iii. Proxy Form; and
- iv. Requisition Form – Annual Report 2021

As a shareholder of the Company, you may request for a printed copy of the Annual Report 2021 by completing the Requisition Form and return to us at finance@kssc.com.my or mail it to us.

The printed copy of the Annual Report 2021 will be sent to you by ordinary post as soon as reasonably practicable after the receipt of your request.

Please feel free to contact us if you have any enquiry. Our contact details as follows: -

Chan Min Wai
Chief Financial Officer
K. Seng Seng Corporation Berhad
Tel No: 03-8961 5555
Fax No: 03-8962 1111
Email: cfo@kssc.com.my

KOH SENG LEE
Group Managing Director
26 April 2022





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K. SENG SENG CORPORATION BERHAD

Company No.: 198501000983 (133427-W)

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(Incorporated In Malaysia)

NOTICE OF THIRTY-SEVENTH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Thirty-Seventh Annual General Meeting of the Company will be conducted via an online portal from Broadcast Venue at Unit 8-5, Kompleks Komersil Akasa, Jalan Akasa, Akasa Cheras Selatan, 43300 Seri Kembangan, Selangor on Wednesday, 25 May 2022 at 10.00 a.m. for the following purposes:-

AGENDA

ORDINARY BUSINESS:

1. To receive the Audited Financial Statements for the financial year ended 31 December 2021 together with the Reports of the Directors and Auditors thereon. **Please refer to Explanatory Note (a)**
2. To approve the payment of Directors' Fees of up to RM400,000 for the period commencing from 26 May 2022 until the next Annual General Meeting in the year 2023. **Ordinary Resolution 1**
3. To approve the payment of allowances of up to RM35,000 for the period commencing from 26 May 2022 until the next Annual General Meeting in the year 2023. **Ordinary Resolution 2**
4. To re-elect Mr Tsen Ket Shung @ Kon Shung, a Director of the Company who retires in accordance with Clause 92 of the Company's Constitution and being eligible, offer himself for re-election. **Ordinary Resolution 3**

Tuan Haji Zainal Rashid Bin Haji Mohd Eusoff who also retires by rotation in accordance with Clause 92 of the Company's Constitution, has expressed his intention not to seek re-election. Hence, he will retain office until the close of the Thirty-Seventh Annual General Meeting.
5. To re-elect the following Directors of the Company who retire in accordance with Clause 99 of the Company's Constitution and being eligible, offer themselves for re-election:-
 - i) Yap Chee Kheng; **Ordinary Resolution 4**
 - ii) Dato' Tin @ Tan Pek-Han; and **Ordinary Resolution 5**
 - iii) Chang Tian Kwang **Ordinary Resolution 6**
6. To re-appoint Messrs Baker Tilly Monteiro Heng PLT as Auditors of the Company for the ensuing year and to authorise the Directors to fix their remuneration. **Ordinary Resolution 7**

SPECIAL BUSINESS:

To consider and, if thought fit, to pass with or without modifications, the following Resolutions:-

7. Authority to issue shares

**Ordinary
Resolution 8**

“THAT subject always to the Companies Act, 2016, Constitution of the Company and approvals of the relevant governmental/regulatory bodies where such approvals shall be necessary, the Directors be and are hereby authorised and empowered pursuant to Section 75 of the Companies Act, 2016 to allot and issue shares in the Company at any time until the conclusion of the next Annual General Meeting and upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed ten percent (10%) of the total number of issued shares for the time being of the Company.

AND THAT the Directors of the Company whether solely or jointly, be authorised to complete and do all such acts and things (including executing such relevant documents) as he/she/they may consider necessary, expedient or in the interest of the Company to give effect to the aforesaid mandate.”

ANY OTHER BUSINESS:

8. To transact any other business for which due notice shall have been given in accordance with the Company's Constitution and the Companies Act, 2016.

BY ORDER OF THE BOARD,

WONG YOUN KIM (MAICSA 7018778)

CHAN MIN WAI (MIA 26548)

Company Secretaries

Kuala Lumpur

26 April 2022

NOTES:

1. A member of the Company entitled to attend and vote at the meeting may appoint up to two (2) proxies (or being a corporate member, a corporate representative) to attend and vote in his/her stead. A proxy may but need not be a member of the Company.
2. Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he/she specifies the proportions of his/her shareholdings to be represented by each proxy.
3. The instrument appointing a proxy in the case of an individual shall be signed by the appointer or his/her attorney or in the case of a corporation executed under its common seal or signed on behalf of the corporation by its attorney or by an officer duly authorised.
4. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account (“omnibus account”) as defined under the Securities Industry (Central Depositories) Act 1991, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.

5. The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or executed must be deposited at the Registered Office of the Company at Level 2, Tower 1, Avenue 5, Bangsar South City, 59200 Kuala Lumpur, Wilayah Persekutuan K.L., Malaysia not less than 24 hours before the time appointed for the taking of poll or any adjournment thereof.
6. In respect of deposited securities, only members whose names appear in the Record of Depositors as at 19 May 2022 shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his/her behalf.

7. **EXPLANATORY NOTES:-**

(a) **Item 1 of the Agenda**

Audited Financial Statements for financial year ended 31 December 2021

The audited financial statements under Agenda 1 are meant for discussion only, as the provision of Section 340(1)(a) of the Companies Act, 2016 does not require shareholders' approval. Hence, this Agenda will not be put forward for voting.

(b) **Item 7 of the Agenda – Ordinary Resolution 8**

Authority to Issue Shares

The proposed Ordinary Resolution 8, if passed, will renew the authority to empower the Directors of the Company to issue and allot shares in the Company from time to time and for such purposes as the Directors consider would be in the best interest of the Company ("Renewed Mandate") provided that the aggregate number of shares issued pursuant to this resolution shall not exceed ten per centum (10%) of the total number of issued shares of the Company for the time being. This Renewed Mandate will, unless revoked or varied by the Company in general meeting, expire at the conclusion of the next Annual General Meeting of the Company.

The Renewed Mandate will provide flexibility to the Company to raise funds, including but not limited to placing of shares, for purpose of funding future investment projects and/or working capital and/or acquisitions.

STATEMENT ACCOMPANYING THE NOTICE OF ANNUAL GENERAL MEETING

- 1) Mr Tsen Ket Shung @ Kon Shung, the Director who is standing for re-election at the Thirty-Seventh Annual General Meeting of the Company pursuant to Clause 92 of the Constitution of the Company.

The details of the above Director seeking re-election are set out in the Board of Directors' Profile as disclosed on page 16 of this Annual Report.

- 2) The Directors who are standing for re-election at the Thirty-Seventh Annual General Meeting of the Company pursuant to Clause 99 of the Constitution of the Company are:

- i) Yap Chee Kheng;
- ii) Dato' Tin @ Tan Pek-Han; and
- iii) Chang Tian Kwang.

The details of the above Directors seeking re-election are set out in the Board of Directors' Profile as disclosed on page 15, 17 and page 18 of this Annual Report.

- 3) The details of the above Directors' interest in the securities of the Company are stated on page 190 of this Annual Report.
- 4) The statement relating to the general mandate for authority to issue shares is set out in the Explanatory Notes to the Notice of the Thirty-Seventh Annual General Meeting on page 196 of this Annual Report.



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Administrative Guide for Thirty-Seventh Annual General Meeting (“the Meeting”)

Meeting Day and Date : Wednesday, 25 May 2022
Time : 10.00 a.m.
Broadcast Venue : Unit 8-5, Kompleks Komersil Akasa, Jalan Akasa, Akasa Cheras Selatan, 43300 Seri Kembangan, Selangor
Meeting Platform : www.vpoll.com.my (Domain Registration No. D1A457149)

1. Virtual Meeting

- 1.1 As a precautionary measure amid Coronavirus Disease pandemic and having regard to the well-being of the safety of the Company’s shareholders, employees and Directors, the Board of Directors (“the Board”) and Management have decided that the meeting will be conducted entirely virtual through live streaming and online remote voting via Remote Participation and Voting (“RPV”) facilities.
- 1.2 Kindly ensure that you are connected to the internet at all times in order to participate and/or vote at our virtual Meeting. Therefore, it is your responsibility to ensure that connectivity for the duration of the Meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants. The Company, the Board and its management, registrar and other professional advisers (if any) shall not be held responsible or be liable for any disruption in internet line resulting in the participants being unable to participate and/or vote at the Meeting.

2. Entitlement to Participate and Vote

Only depositors whose names appear on the Record of Depositors as at **19 May 2022** shall be entitled to participate and/or vote at the meeting or appoint proxy/corporate representative(s) to participate and/or vote on his/her behalf by returning the duly executed Form(s) of Proxy.

3. Appointment of Proxy

If you are unable to attend and participate at the meeting via RPV facilities, you may appoint a proxy or the Chairman of the Meeting as your proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

Please ensure that the hard copy of the original Form of Proxy is deposited at the Company’s Registered Office not less than twenty-four (24) hours before the time

appointed for holding the meeting i.e. latest by **Tuesday, 24 May 2022 at 10:00 a.m.** Details of our Registered Office can be found in the enquiry section of this document.

All appointed proxy need not register for remote participation on Smartual e-Portal. Upon processing of your Form of Proxy, we will grant your proxy access to remote participation at the Meeting to which he/she is appointed for instead of you, with the login credentials.

4. Submission of Questions

- 4.1 Members and proxies may submit their questions via the real time submission of typed texts through a text box within Smartual e-Portal at www.vpoll.com.my before the start or during the live streaming of the AGM. The questions and/or remarks submitted by the shareholders and/or proxies will be broadcasted and responded by the Chairman/Board/relevant adviser during the meeting.

5. Voting Procedure

- 5.1 Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the Meeting will be conducted by poll.
- 5.2 For the purpose of the Meeting, e-Voting can be carried out using personal smart mobile phones, tablets, personal computers or laptops.
- 5.3 The polling will commence from the scheduled starting time of the Meeting and close ten (10) minutes after the Chairman announces the final ten (10) minutes for voting towards the end of the Meeting after the question and answer session.
- 5.4 The Independent Scrutineer will verify the poll results reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

6. Remote Participation and Voting (“RPV”)

- 6.1 Please note that all shareholders including (i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees, and proxies shall use the RPV facilities to participate and/or vote remotely at the meeting [(ii) to (iv) through their authorised representatives].
- 6.2 If you wish to participate in the Meeting, you will be able to view a live webcast of the Meeting, pose questions and/ or submit your votes in real time whilst the Meeting is in progress.
- 6.3 Kindly follow the steps as set out in **Appendix I** to register for RPV.

SMARTUAL E-PORTAL USER GUIDE

STEP 1: Please go to url www.vpoll.com.my to go to the Login Page as shown below to

a. Sign up

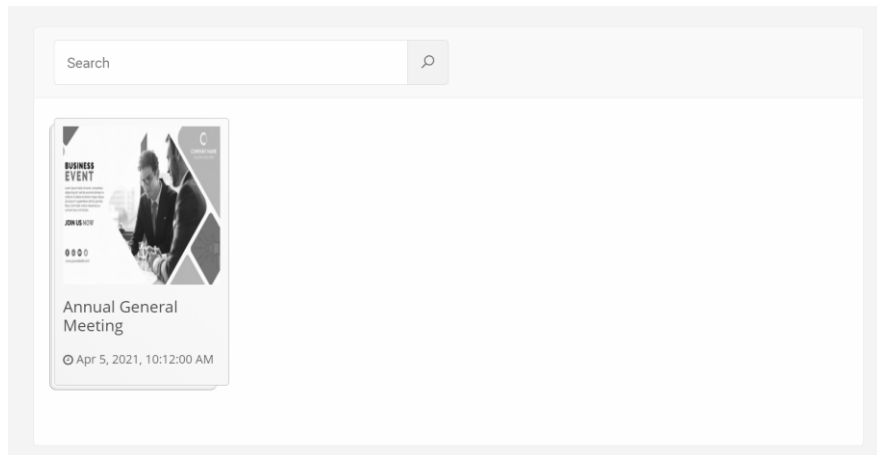
b. Log in

Notes:

- 1) This is a **ONE-TIME Registration**. If you are already a registered user of the e-Portal, you need not register again.
- 2) Your email address is your User ID.
- 3) All users must register latest by **Tuesday, 24 May 2022 at 10:00 a.m.**, as ONE (1) working day is required to process all e-Portal user registrations.

* *For body corporates, the appointed Corporate/Authorised Representative must upload the evidence of his/her authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). The original evidence of authority, if required, has to be submitted to Level 2, Tower 1, Avenue 5, Bangsar South City, 59200 Kuala Lumpur, Wilayah Persekutuan K. L., Malaysia by **Tuesday, 24 May 2022 at 10:00 a.m.***

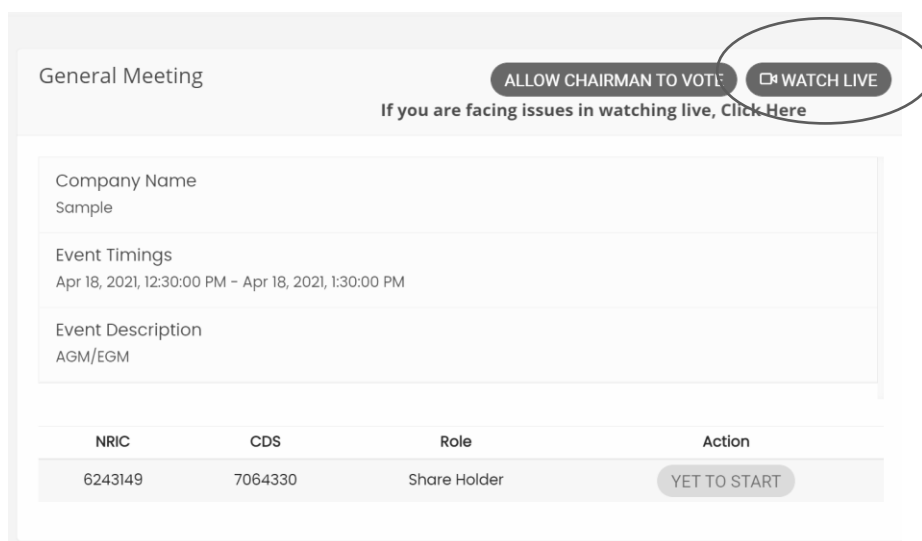
STEP 2: You will see a DASHBOARD screen as shown below. Click on event icon.



Notes:

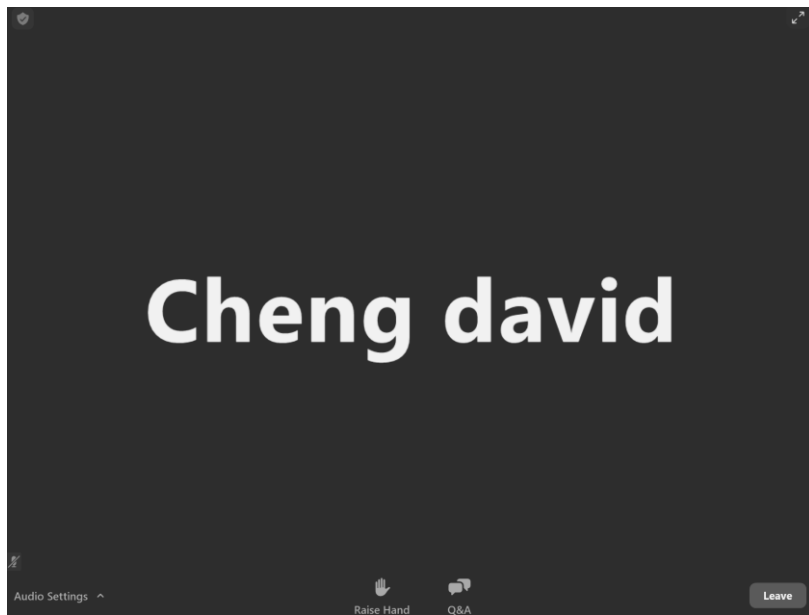
- 1) You can start to log in one hour (1) hour before the commencement of the meeting. i.e. 25 May 2022 at 9.00 a.m.
- 2) The quality of the live streaming is dependent on the stability of the internet connection at the location of the user.
- 3) Log in to www.vpoll.com.my with your registered User ID (email address) and password. For proxy(ies) holders, use the login credential that was sent by Smartual.

STEP 3: Click on EVENT NAME ICON, you will see the following screen.



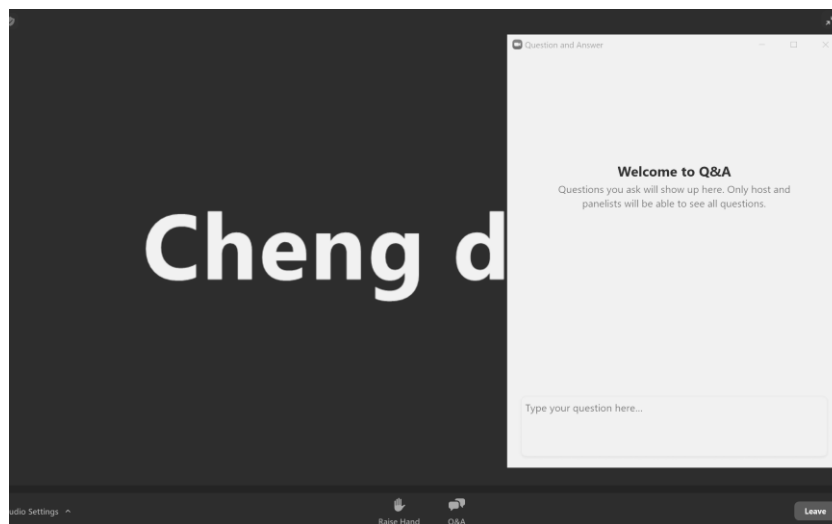
To watch live streaming, please click on the BLUE BUTTON as shown in the top right corner. If you are facing issues in watching live, click the "Click Here" to open the Zoom application directly.

STEP 4: The screen will open in a new tab as shown below:



ASKING QUESTIONS FEATURE

To ask questions, please click on your Q&A icon at the bottom of your screen and type your questions.



If you have any questions to raise at the meeting, type the question in the text box below. The Chairman/Board/Management/relevant adviser(s) will endeavour to respond to your question during the Meeting.

STEP 5: To vote, please go back to your earlier tab as shown below.

General Meeting ALLOW CHAIRMAN TO VOTE WATCH LIVE
If you are fa

Company Name
Sample

Event Timings
Apr 18, 2021, 12:30:00 PM - Apr 18, 2021, 1:30:00 PM

Event Description
AGM/EGM

NRIC	CDS	Role	Action
6243149	7064330	Share Holder	VOTE

Upon confirmation of your name, event details, NRIC and CDS number, please click on the VOTE button.

STEP 6: Vote accordingly and click on the CONFIRM DETAILS AND SUBMIT VOTE button.

General Meeting

Non Voting Resolution
To receive the Audited Financial Statements for the financial year ended 30 September 2020 together with the Reports of the Directors and Auditors thereon.

Sample Ordinary Resolution
Vote Question 1

Sample Special Resolution
Vote Question 2

FOR	AGAINST	ABSTAIN
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Make sure you vote for all questions. If skipped, your response for that resolution will be saved as ABSTAIN

CONFIRM DETAILS AND SUBMIT VOTE

STEP 7: To view the voting results, please click the “RESULTS”

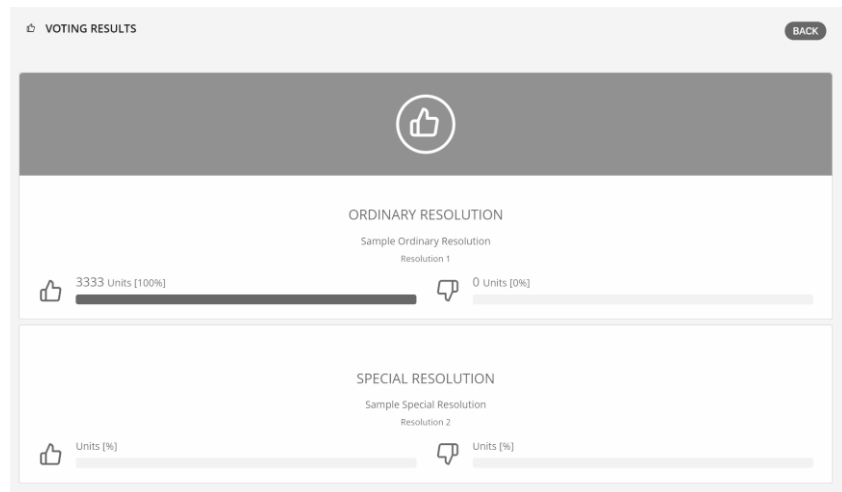
General Meeting ALLOW CHAIRMAN TO VOTE WATCH LIVE
If you are facing issues i

Company Name
Sample

Event Timings
Apr 18, 2021, 12:30:00 PM - Apr 18, 2021, 1:30:00 PM

Event Description
AGM/EGM

NRIC	CDS	Role	Action
6243149	7064330	Share Holder	VIEW RESULTS



e-Services Assistance

If you have any enquiry relating to Smartual e-Portal, please contact the following persons during office hours from Mondays to Fridays from 9.00a.m to 5.00p.m (except public holiday):-

The Poll Administrator

AI Smartual Learning Sdn Bhd

Address : 1-23-5, Menara Bangkok Bank
Berjaya Central Park
Jalan Ampang, 50450 Kuala Lumpur, Malaysia

Email : davidcheng@aismartuallearning.com

Contact person : Mr. David Cheng

Telephone No. : 6017 7700887

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K. SENG SENG CORPORATION BERHAD

Company No.: 198501000983 (133427-W)

(Registration No. 198501000983 (133427-W))

(Incorporated In Malaysia)

FORM OF PROXY

No. of Ordinary Shares Held	
CDS Accounts No.	

I/We _____ *NRIC/Passport/Company No. _____

(FULL NAME IN BLOCK LETTERS)

of _____

(FULL ADDRESS)

with email address _____ mobile phone no. _____

being a member/members of **K. SENG SENG CORPORATION BERHAD** hereby appoint the following person(s):-

Full Name (in Block)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address:			
Email Address:			
Mobile Number:			

and/or* (*delete as appropriate)

Full Name (in Block)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address:			
Email Address:			
Mobile Number:			

or failing him/her, the Chairman of the Meeting as my/our proxy to vote for me/us on my/our behalf at the Thirty-Seventh Annual General Meeting of the Company to be conducted via an online portal from Broadcast Venue at Unit 8-5, Kompleks Komersil Akasa, Jalan Akasa, Akasa Cheras Selatan, 43300 Seri Kembangan, Selangor on Wednesday, 25 May 2022 at 10.00 a.m.. My/our proxy/proxies is/are to vote as indicated below:-

RESOLUTIONS RELATING TO: -		FIRST PROXY		SECOND PROXY	
		For	Against	For	Against
ORDINARY RESOLUTION					
1.	Approval of payment of Directors' Fees of up to RM400,000 for the period commencing from 26 May 2022 until the next Annual General Meeting in year 2023.				
2.	Approval of payment of allowances of up to RM35,000 for the period commencing from 26 May 2022 until the next Annual General Meeting in year 2023.				



3.	Re-election of Mr Tsen Ket Shung @ Kon Shung as a Director retiring in accordance with Clause 92 of the Company's Constitution.				
4.	Re-election of Mr Yap Chee Kheng as a Director retiring in accordance with Clause 99 of the Company's Constitution.				
5.	Re-election of Dato' Tin @ Tan Pek-Han as a Director retiring in accordance with Clause 99 of the Company's Constitution.				
6.	Re-election of Chang Tian Kwang as a Director retiring in accordance with Clause 99 of the Company's Constitution.				
7.	Re-appointment of Messrs Baker Tilly Monteiro Heng PLT as Auditors of the Company and to authorise the Directors to fix their remuneration.				
	SPECIAL BUSINESS				
8.	Authority to issue shares pursuant to Sections 75 and 76 of the Companies Act, 2016.				

(Please indicate with a "√" or "X" in the space provided how you wish your vote to be cast. If no instruction as to voting is given, the proxy/proxies may vote or abstain from voting at his/her/their discretion). The first named proxy shall be entitled to vote on a show of hands on my/our behalf.

Dated this _____ day of _____ 2022

.....
Signature of Shareholder(s)/Common Seal

Notes :

1. A member of the Company entitled to attend and vote at the meeting may appoint up to two (2) proxies (or being a corporate member, a corporate representative) to attend and vote in his/her stead. A proxy may but need not be a member of the Company.
2. Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he/she specifies the proportions of his/her shareholdings to be represented by each proxy.
3. The instrument appointing a proxy in the case of an individual shall be signed by the appointer or his/her attorney or in the case of a corporation executed under its common seal or signed on behalf of the corporation by its attorney or by an officer duly authorised.
4. Where a Member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") as defined under the Securities Industry (Central Depositories) Act, 1991, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
5. The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or executed must be deposited at the Registered Office of the Company at Level 2, Tower 1, Avenue 5, Bangsar South City, 59200 Kuala Lumpur, Wilayah Persekutuan K.L, Malaysia not less than 24 hours before the time appointed for taking of the poll.
6. In respect of deposited securities, only members whose names appear in the Record of Depositors as at 19 May 2022 shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his/her behalf.

Fold this flap for sealing

Then fold here

AFFIX
STAMP

THE COMPANY SECRETARY
K. SENG SENG CORPORATION BERHAD
(Registration No. 198501000983 (133427-W))
Level 2, Tower 1, Avenue 5, Bangsar South City,
59200 Kuala Lumpur, Wilayah Persekutuan K.L,
Malaysia

1st fold here



**REQUEST FORM FOR PRINTED COPY OF K. SENG SENG CORPORATION BERHAD
ANNUAL REPORT 2021**

To: K. Seng Seng Corporation Berhad
c/o HMC Corporate Services Sdn. Bhd.
Level 2, Tower 1, Avenue 5, Bangsar South City
59200 Kuala Lumpur, Wilayah Persekutuan K.L.
Malaysia

Please find below my complete particulars for the delivery of a printed copy of KSSC Annual Report 2021:

Particulars of Shareholder

Name:

Identity Card No./Passport No./Company No.:

CDS Account No.:

Mailing Address:

Telephone No.:

Date:

Signature of Shareholder:

Name: